

## CALL FOR TENDER

### Subject of the offer

Installation of solar panels in three (03) branches of FINCA Haïti S.A.

### Publishing date

July 30, 2021

### Closing date

August 13, 2021

### Areas and perimeters to execute the service

- Branch of Croix-des-Bouquets
- Branch of Saint-Marc
- Outlet of Ouanaminthe

### About FINCA

FINCA Haïti S.A., a limited company with its registered office at no. 26, Métellus street, Pétion-Ville, was created by Notice of the Minister of Commerce and Industry on April 14, 2011, published in *Le Moniteur* no. 84 of June 22, 2011. Its mission is to reduce, through microfinance and microcredit, poverty through sustainable solutions that allow people to accumulate sustainable wealth, create jobs and improve their standard of living.

### Mandate

- a) Conduct a needs assessment in the following areas:
  - Croix-des-Bouquets : 104-35, Républicaine street, Grande rue
  - St-Marc : 71, Savana street
  - Ouanaminthe: Corner of St-Etienne and Lumière streets
- b) Install the solar panels and all support materials (batteries, inverter, electrical wiring, voltage regulator, support for panels and welding wiring).
- c) Ensure the maintenance of the equipment over a period of 6 months.
- d) Submit a final report once the work is completed.

The duration of this contract must not exceed six (06) months from the date of signature of the contract.

Proposed end date: February 2022.

### Delivrables

- a) Delivery and installation of the solar panels and all support materials according to expected standards and required technical requirements;
- b) Site visit to ensure the proper functioning of the panels after installation and to provide a guarantee of at least six (06) months on parts and labor;

- c) Transport of materials to the designated sites in Croix-des-Bouquets, St-Marc, and Ouanaminthe.

### **Reporting**

The firm will submit its reports to the following people:

- Hamidine Bako, CEO, FINCA Haïti S.A.
- CFO of FINCA Haïti S.A.
- Fabienne Dorvil, Administration Officer, FINCA Haïti S.A.

Reports about the work carried out in the field must be submitted on a weekly basis.

### **Budget**

The budget for this offer is USD 60,000 including all travel, accommodation, and communication costs as well as taxes.

### **Content of the application**

The offer must include the following documents in the order listed:

1. Transmittal letter addressed to **Mr Hamidine Bako** with the following subject:  
Installation of solar panels.
2. Resume of the company highlighting the QUALIFICATIONS of the team members, and any EXPERIENCE working with governmental institutions / the public sector / BRH.
3. A technical and financial offer.

### **Submission conditions**

Applications must be submitted no later than August 13, 2021, at 4:00 p.m. in a sealed envelope at the desk of FINCA Haiti's head office

**26, Métellus street, Pétiion-Ville, Haiti**

With the following mention on the envelope:

« **TENDER – DO NOT OPEN** »

« **RECRUITMENT OF A COMPANY FOR THE INSTALLATION OF SOLAR PANELS** »

### **Contact us**

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